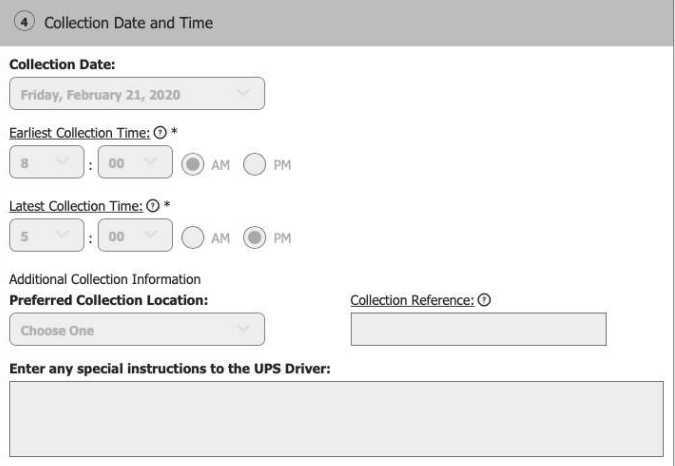

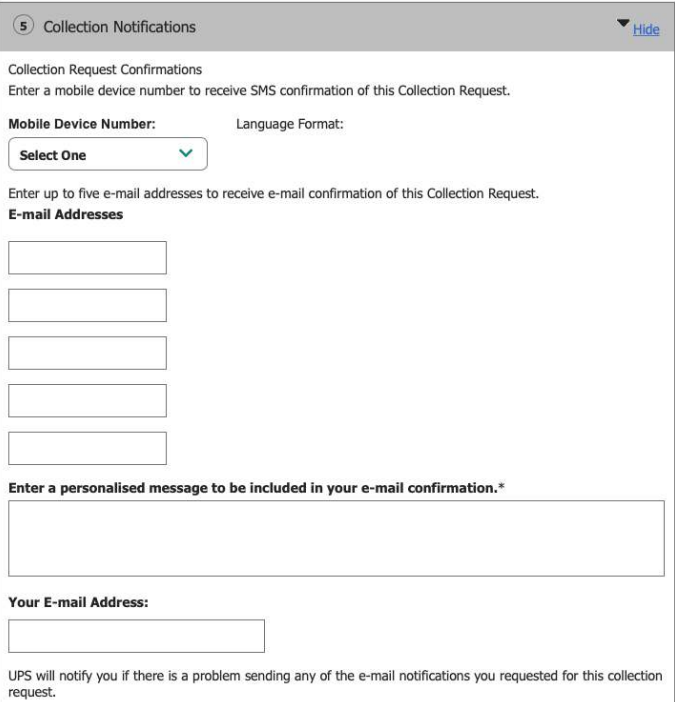


Booking a Hire Collection:

As per your hire agreement, your hire is delivered and collected using Radiocomms third party couriers. The equipment remains on hire until it is collected by Radiocomms' courier.

Please follow the instructions below to arrange a collection of the hire equipment (off-hire).

| | |
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| <p>1. Please request a pre-paid return shipping label from hire@radiocomms.co.uk. This may have already been emailed to you and/or placed with the equipment if you requested the pre-collection service.</p> | |
| <p>2. Go to www.radiocomms.co.uk/hirecollection and complete the online form.</p> | |
| <p>3. You will then be re-directed to our couriers website to book your collection. Please contact the Radiocomms Hire Team on 0844 567 5670 or UPS Customer Service on 03457 877 877 if you need any assistance.</p> | |
| <p>4. Enter the pre-paid tracking number:</p> | <div data-bbox="794 712 1471 1048"> <p>1 Shipping Label Questions</p> <p>Do you have pre-printed UPS Shipping Labels for your shipment? *</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Optional: Enter tracking numbers without spaces, separated by commas, to check if collection charges are prepaid.</p> <p><i>(If you have return label tracking numbers, enter them here)</i></p> <input type="text"/> <p><i>(Maximum 30 tracking Numbers)</i></p> </div> |
| <p>5. Please leave the UPS Account Number field blank and enter the collection information</p> | <div data-bbox="794 1064 1471 1574"> <p>2 Collection Information and Location</p> <p>UPS Account Number: <i>Leave this field blank</i></p> <input type="text"/> <p>Company or Name: * <input type="text"/></p> <p>Contact Name: <input type="text"/></p> <p>Street Address: * <input type="text"/></p> <p>Suite / Room: <input type="text"/></p> <p>Floor: <input type="text"/></p> <p><input type="checkbox"/> Residential Address</p> <p>Country or Territory: United Kingdom</p> <p>City: * <input type="text"/></p> <p>Other Address Information: <input type="text"/></p> <p>Postal Code: * <input type="text"/></p> <p>Telephone: * Ext.: <input type="text"/> <input type="text"/></p> </div> |
| <p>6. Enter the Package Information</p> | <div data-bbox="794 1585 1471 1944"> <p>3 Service and Package Information</p> <p>Select the number of packages in your collection, as well as the UPS Services indicated by your UPS Shipping Labels.</p> <p>Package(s) in Your Collection: <input type="text" value="1"/></p> <p>Total Weight of Your Collection: * <input type="text"/> Kg.</p> <p>UPS Services in Your Collection: UPS Domestic Services ▲ UPS International Services ▲</p> <p>Does your collection contain: Items that weigh more than 32 Kg.? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> </div> |

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|---|--|
| <p>7. Choose your collection date and the times your business is open</p> |  <p>4 Collection Date and Time</p> <p>Collection Date: Friday, February 21, 2020</p> <p>Earliest Collection Time: 8 : 00 AM</p> <p>Latest Collection Time: 5 : 00 PM</p> <p>Additional Collection Information Preferred Collection Location: Choose One Collection Reference: [text box]</p> <p>Enter any special instructions to the UPS Driver: [text area]</p> |
| <p>8. Opt in for Collection Notifications and click next</p> |  <p>5 Collection Notifications Show Collection Notifications</p> |
| <p>9. Add your mobile/email address(es) to receive tracking notifications</p> |  <p>5 Collection Notifications Hide</p> <p>Collection Request Confirmations Enter a mobile device number to receive SMS confirmation of this Collection Request.</p> <p>Mobile Device Number: Select One Language Format:</p> <p>Enter up to five e-mail addresses to receive e-mail confirmation of this Collection Request.</p> <p>E-mail Addresses [5 text boxes]</p> <p>Enter a personalised message to be included in your e-mail confirmation.* [text area]</p> <p>Your E-mail Address: [text box]</p> <p><small>UPS will notify you if there is a problem sending any of the e-mail notifications you requested for this collection request.</small></p> |
| <p>10. Enclose the hire collection form with the equipment being returned</p> | |
| <p>11. Reuse the box(es) and packaging from the original delivery and ensure each box is sealed and is secure</p> | |
| <p>12. Affix the returns UPS shipping label to each box</p> | |